

OPEN HOUSE SIGN INSTRUCTIONS

1. Lake Summerset Association office to be notified prior to all Open Houses.
- 2 "Open House" signs to be no larger than 3' x 3' with NO REALTOR NAME OR ADVERTISEMENT other than "This Home Open" or "Open House" day and time.
- 3 Arrow or directional signs may be placed at end of cul-de-sacs and off main roads for hard to locate properties.
- 4 "Open House" signs must not be placed on any lot earlier than the same day of the Open House. "Open House" sign must be taken down no later than one (1) hour after the end of the Open House.

Sharyn Boyle
Public Safety & Standards Manager

This procedure was approved by the Environmental Control Committee October 7, 1989.

REQUEST FOR OPEN HOUSE AT LAKE SUMMERSET

NAME OF REALTOR OR PARTY HOLDING OPEN HOUSE

PHONE NUMBER WHERE YOU CAN BE REACHED ON DAY OF OPEN HOUSE

LOT NUMBER _____ STREET _____

OWNER _____

DATE _____ TIME _____

APPROVED & TRANSMITTED TO GUARD HOUSE _____

MEMORANDUM TO : ALL REALTORS

FROM: SHARYN BOYLE
SECURITY SUPERVISOR

SUBJECT: OPEN HOUSE VISITOR PROCEDURE

Prior approval is necessary for any open house planned at Lake Summerset. Please submit requests to this office, to my attention giving property owner's name, lot number, dates and hours of the open house.

Because of past problems with many people arriving and just asking for open house locations as a means of gaining entrance into Lake Summerset to use the facilities or wander around with no intention of buying a home or even stopping at the open house, we have instructed the gate guard to turn them away unless the realtor has left a visitor's name with this office or with the gate guard. The guard will however, attempt to contact you by phone if you are available on the project, if any "blind" inquiry is received. If you cannot be reached, all "blind" inquiries will be turn away. If no phone is available at the house, it may require you to stay at the gate and wait for people arriving and then escort them to the open house.

If your open house visitor is cleared into Lake Summerset, Security has a special OPEN HOUSE window card, which must be placed, in the lower left area of the car windshield. This card will allow the visitor entry to the open house or houses that are available on that day.

Enclosed is a sample form with Lake Summerset's requirements. Please pay special attention to item #2. This rule has not been complied with. Beginning immediately any open house signs that do not comply with Lake Summerset rules will be removed and trashed with no further notice.

If you have any questions regarding this procedure, please call me at the Lake Summerset Office at 815-248-2194.

Thank you for your cooperation on this matter.

Sharyn Boyle
Public Safety & Standards Manager Effective 11/17/99

CC: LSA Board of Directors
William I. Pennock, General Manager