

Lake Summerset Association (LSA)
Application for Permit for Reserved Use of the Lodge
(A Smoke Free Facility)

Rental Date _____

Member Name _____ Lot No. _____ Phone No. _____
Address (mailing) _____
Date of Requested Use _____ No. of Guest _____ (Max. 300)

Hours of Use - Set up - From _____ To _____ (Friday Set ups- Lodge not available
Event - From _____ To _____ until 4:30).

Type of party (wedding, reception, private dinner, etc.) _____
Kitchen: Yes ___ No ___
*Alcoholic Beverages: Yes ___ No ___

*If serving alcoholic beverages free of charge, a certificate of insurance of your homeowners policy reflecting liability coverage, not less than \$500,000 combined single limit, shall be presented to the LSA office at least one month prior to the event.

No sale of alcoholic beverages, tickets, or solicitation of donations may be done.

If, in the opinion of the Manager, chaperons or security persons are desirable for a reserved function, such person shall be secured by the member and approved by the Public Safety Manager, or may be secured by LSA and paid for by the property owner.

I promise and personally guarantee to reimburse the Association for the cost of repairing any damage to LSA property caused by my guests or me during the requested private function. Fee charges are as follows:

PLEASE NOTE: Use of the following items is strictly prohibited:

Glitter	100.00
Bubble Machine	100.00
Confetti	100.00
*Use of "released" helium balloons left in lodge	100.00
Decorations stapled or nailed	50.00
Decorations not removed	40.00
Replacement of cigarette burned floor tile (per tile)	100.00
Fireplace remote not returned	50.00
Trash & litter not removed & placed in receptacles	50.00
**Beverages spilled and not cleaned up	50.00
Keys not returned to guardhouse or LSA office drop box	35.00
Evidence of smoking	100.00

*The use of "released" helium balloons poses a unique fire hazard if they were to get caught up in the lodge ceiling fans.

**Key to lodge utility closet is on rental key ring. Utility closet is located between the men's and women's bathrooms and contains mop/sink/water bucket on wheels & a "Caution Wet Floor" sign to use until area is dry.

Member is responsible for all damages. Damages will be assessed at repair costs.

Keys to be obtained on day of event from LSA office (if closed, at guardhouse) and returned to the guardhouse or **immediately** after event is over and all doors have been locked securely.

The undersigned has reviewed the LSA Sub-Regulations and Procedures Relating to Reserved Use of the Lodge by LSA Member, a copy of which is attached hereto, and, understanding all of the terms and conditions contained therein, and in consideration of the use of the premises, hereby agrees to indemnify and hold harmless LSA from any claim, demand, action, loss, costs, suit, or liability arising from the undersigned's use of the Lodge.

Member's Signature: _____ Date _____

FOR LSA OFFICE USE

Rental Fee: \$ _____
Security Deposit: \$ 200.00
Total: \$ _____
Minus Down Payment: \$ _____ Date Received _____
Final Payment Due: \$ _____ Date Received _____

Insurance Rec'd: _____
(Date)



Fee if kitchen is
not to be used
\$ 650.00

Fee if kitchen is
to be used
\$ 850.00

(300 people is the maximum allowed by fire code.) Eight chairs per table is recommended for a total seating capacity of 192 excludes Bridal Party Head Table.

Refund \$ _____
(Date)

Refund To: _____
(Name)

Address: _____

Board Approved 12/13/10
Board Approved 10/9/17